

Property Committee Meeting Minutes

September 6, 2011, 8:30 a.m.

Room A160

The meeting was called to order by Chairman Renner at 8:30 a.m. The meeting was properly announced. Present: Renner, Allen, Djumadi, Miller, and Kotlowski. Also present: Hamman, Bays and Phillippi.

Motioned by Kotlowski/Allen to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Djumadi/Kotlowski to approve minutes from August 29, 2011. Motion carried by unanimous voice vote.

There were no sealed bids for tax foreclosure property to open. Open bids for tax foreclosure property should continue on the agenda as there are properties left for sale.

A letter was received regarding the property on North Street. Lisa Fuller enclosed a check for \$750.00 to purchase the furniture inside the house. She is also including a \$100.00 donation to go to Practical Cents. The property is also known as: 201-40 Doc # 394996.

Mike Scott present at 8:40 a.m.

Motioned by Allen/Kotlowski to sell the furniture in the house for \$750.00 and accept the \$100.00 donation. Motion carried by unanimous voice vote.

Mary Ann will deposit the \$750 into 100 12 48300.

Dawn McGhee and Chuck Price present at 8:43 a.m.

Hutchinson property was discussed. Mary Ann would like to advertize next year with lower bids or in the spring with the other properties. The committee agreed with this suggestion.

There will be an airport and storage building tour on September 13, 2011 at 11:00 a.m. Allen will meet committee at the airport.

Mike Scott reported on airport capital improvement. Runway was installed in the late 80's with an experimental surface, the asphalt is shrinking and there are large cracks. The estimate cost of complete reconstruction of all asphalt surfaces approximately \$700,000, 2½ % is the counties share and the sponsor picks up the rest.

The credit card system installed at the airport has a 24/7 trouble shooting contract. The cost of the system is 80/20 the state pays 80% the county 20%.

The committee wanted to know who determines the cost for hangers. Scott indicated it depends on the size of ground. The cost can run approximately \$150.00 to \$240.00 per year. There is personal property tax on these building, they each pay their own electric, and for their electric hook ups.

Motioned by Miller/Allen to send airport 2012 budget to finance as presented. Motion carried by unanimous voice vote.

Discussion on safety issues related to the Sheriff's Department and the DA's office took place. A faxed proposal of \$3419.00 for bullet resistant glass for the Sheriff's department was discussed.

Mary Ann Bays and Eric Pollex present to discuss tax foreclosure property. The committee deviated to #8 on the agenda. Alderman property was sold by the county. County was to demolish this property; Eric Pollex has bids from Fenner and Accurate. The City will be meeting on September 7th and will discuss the "raze procedure". Eric Pollex would suggest that this be tabled to review the property, the bids and determine who will be on the hook for paying the raze bill. Mary Ann explained the assessment and tax bill. She indicated the county would end up paying for the cost of razing the property as it was the counties property initially. Eric Pollex will forward bids to Mary Ann.

Les Beckman and Sandy Green explained the bullet resistant glass proposal. A 44 magnum will not penetrate the glass, but a shot gun would. Beckman indicated there had been threats at the front window last year. Sam Wollin was also present. Allen requested that an estimate from Portage Glass Company be received.

Motioned by Allen/Djumadi that money for bullet proof glass will not to be included in the 2012 budget. Motion carried by unanimous voice vote.

Beckman asked if there would happen to be grant dollars available for bullet proof glass if the committee would reconsider the purchase. The committee did not make any commitment.

Discussion on Health & Human Service/Community Center took place. The committee discussed the lateral bracing and rotted boards and other related materials needed to repair the roof. The committee would like an accounting on the time and materials from Paul Gordon. There is a construction meeting scheduled for September 14. The committee would like to attend the meeting. A meeting will be posted for September 14 at 9:00 in A231. Djumadi /Miller both would like to be excused from the meeting on the 14th.

Trena Lawson present at 10:12 a.m.

Phillippi provide the committee with a skyward print out on the project.

Dawn McGhee present. She indicated the plans did not include data stuff. Dawn said there is no air conditioning, only a slotted vent. This room should have a separate unit. The estimated cost is around \$8,600.00. Dawn said this would not hurt her, it is not a personnel issue but it will affect the county, this should have been in the plan. The county will be the one to suffer if we choose to ignore this. Data drops are not included either.

The committee would like to know the total amount of the change order for the Richard Holt Room. They'd also like to know the cost to upgrade the data closet.

Motioned by Allen/Djumadi to deviate to number 16 to discuss Hwy 21 boat launch. Motion carried by unanimous voice vote. Jack informed the committee that the Hwy 21 boat launch has been deeded into the counties name. That was all there was to report.

\$930.00 account 420.73.57145.920. Insurance reimbursement and grant money needs a journal entry completed.

Job super from Altmann took pictures no lateral bracing from initial project.

Motioned by Allen/Miller to approve change to number 9 in the amount of \$9,867.23 and time materials ticket for Altman to do decayed items discovered in existing structure. Motion carried by unanimous voice vote.

Hamman reported on the parking lot. The tree and stump have been removed, the gravel was filled in and the gravel has been compacted. He suggests holding off on the black top until next year.

Just a brief update was given regarding the storm on Friday September 2, 2011. The roof at Health & Human services was leaking as the roof was torn off tarps were put in place to stop the leak. Pictures of roof and rain issues were filed with insurance company just in case. They will be recoating the commercial building at the fairgrounds this fall.

Preventative maintenance – The question was asked about the lots, time and material if this was something the Highway Department could work on.

We don't use seal coating, we fill cracks every other year as needed.

Agenda items, snow removal.

Discussion held on bids for snowplowing. In October the committee will discuss snow plowing options. Tracy would like to check into having the snow piles pushed into the South lot at Community Center to reduce the cost of hauling.

Motioned by Miller/Djumadi to forward this main budget to finance as present. Motion carried by unanimous voice vote.

Set next regular meeting on October 11, 2011 at 9:00 a.m.

Miller requested to be excused.

Motioned by Allen/Kotlowski to adjourn at 11:58 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi
Recording Secretary